Grants Committee Meeting

May 8, 2019

M I N U T E S

Members Present:
Stephen Reeb, Chairman
June Chartrand
Willie Dancy
Susan Gruberman
Richie Meile

Members Excused:
Roy Mosley, Jr.

Staff Present:
Rick Stubblefield, Executive Director
Jennifer Little, Executive Assistant/Special Projects Specialist

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Chairman Stephen Reeb called the meeting to order at 5:32 p.m. in the IGD Administrative Conference Room.

Attendees rose and recited the Pledge of Allegiance.

Chairman Reeb asked if there were comments from the public on the agenda. There were no comments.

Upon a motion by Mr. Meile and a second by Mr. Dancy, the minutes from the April 10, 2019 Grants Committee meeting were approved unanimously.

Upon a motion by Mrs. Chartrand, and a second by Ms. Gruberman, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of April, 2019 was approved unanimously.

Upon a motion by Mr. Meile, and a second by Ms. Gruberman, the Check Register Summaries for the pay periods in the month of April, 2019 were approved unanimously and placed on file.

There were no questions concerning the Community Services Group and the report was placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mrs. Chartrand, and a second by Mr. Dancy, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Resolutions

June Chartrand introduced a resolution authorizing the St. Clair County Board Chairman to prepare, submit, and execute an application (Annual Action Plan) to the United States Department of Housing and Urban Development. Mr. Stubblefield explained an application is submitted to HUD each year. There were no questions. Mr. Dancy offered a motion to approve and Ms. Gruberman seconded the motion.

Mrs. Chartrand called for a vote to approve; the motion was approved unanimously.

Old Business

None

New Business

A. Director's Report

Rick Stubblefield informed members the Program Year 2019 public facilities applications have been received and ranked. They will be forwarded for approval in the near future.

The Workforce Development Group currently has two staff members in Washington, D.C. attending apprenticeship training. The group also has five staff members in San Antonio, Texas attending the National Association of Workforce Development Professionals.

St. Vincent de Paul Society, along with private support, is working on a drop-in center for homeless individuals; IGD will provide staff on a regular basis at the center to provide information on available IGD services.

IGD is looking to implement an online scheduling system for LIHEAP to assist with making the program more efficient. The program has a number of clients that do not show for their appointments.

Beverly Evansco with the Housing Resource Center will be retiring the beginning of June.

Mr. Stubblefield informed members he received, today, the Workforce Development Group's allocations for next year. The allocation is down $206,000. Chairman Reeb asked what percentage is the reduction from the previous year. Mr. Stubblefield responded approximately 8%. The program is down $1 million since 2016. Mr. Dancy asked why the allocation has been reduced. Mr. Stubblefield responded the Department of Labor is not allocating as much funding and Illinois has taken a big hit the past two years. Mrs. Chartrand asked if it was funding through Illinois. Mr. Stubblefield explained it is federal funds that pass through Illinois; Illinois then divvies the funds throughout the State. Illinois is getting less money from the Department of Labor. He added fortunately the program received extra grant funding last year; funding is down $200,000 for this year however the program received an extra $400,000 for the previous year. Mr. Stubblefield stated IGD has the highest workforce area in the state in terms of dollars that go into training; at least 50% of funding has to go to direct training costs; IGD is at 79.6%. The program is the highest in the state by far in terms of direct training costs.

Other Comments

Chairman Reeb thanked Mr. Stubblefield for the Friday update emails.

Adjournment

Chairman Reeb entertained a motion to adjourn. On a motion by Mr. Meile, and a second by Mr. Dancy, motion passed and Chairman Reeb adjourned the meeting at 5:40 p.m.